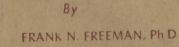


Recorder







CORRELATED

HANDWRITING

SERIES

THE ZANER-BLOSER COMPANY

612 N. PARK STREET

Handwriting Publishers since 1895

COLUMBUS 8, OHIO

Dear Friends,

You have started in a new grade, one which requires more written work and detailed directions. Notes will require that you hurry your writing a little. Please remember that if a thing is worth writing on paper, it is worth the time to write it legibly. This new book will help you to firmly fix the habits you have acquired up to this time. Its contents are interesting and will be enjoyable to write.

Good luck,

Frank N. Freeman, Ph. D.

# How To Progress With Your Handwriting

- 1. Use a definite period each day for handwriting study and practice. Start by discussing the page you are using until everyone in the class is familiar with it. If there is any unit that you can not visualize, pick out the specific part and practice it either on paper or on the blackboard until you have established a good mental picture.
- 2. Practice your writing on loose paper until it is satisfactory, then record your best efforts in this book.
- 3. Turn in your books at least once each month to your teacher for suggestions, help, notes for improvement, constructive criticism, and a grade on the work you have done thus far.
- 4. Each page represents work for one week. Practice should be daily, and at the end of the week if your writing is satisfactory it should then be recorded for future comparison.
- 5. With your teacher's help, establish standards of classroom acceptance for all written work, using a classroom scale as the standard or measuring stick.

### For Those of You Who Are Left-Handed

For the sake of your health, convenience, and writing ability, continue to use your left hand, but use it in the correct manner. Do not allow yourself to write with the inverted hand position.

#### Care of Your Pen

This book is to be filled in with ink. Therefore, the care of your fountain pen or penholder and pen point is important. The most important and most valuable part of your pen is the point, or the business end. It should be drawn slowly from the inkwell to avoid blots, and wiped off carefully when not in use. Care in filling your fountain pen and keeping it in good repair is essential. There are many different kinds of fountain pens that require different kinds of care. You should become familiar with your own pen and the care it requires. Irrespective of the type of pen, you should see that both nibs of the pen are gliding smoothly on the paper.

#### Position

A complete review of good writing position and of its effects of your writing would be very helpful to you at this time. Check on your posi-







How to sit, hold your pen, and place the paper to do your best writing.

tion, or ask your teacher to check your position for you. This year you should firmly set the good writing habits you have been learning up to this point.

#### Preview

Book eight of your Correlated series is about America. Its soil, democracy, public relations, inventions, law, materials, and patriotism go to make up an interesting part of this book.

It has been stated that "poor handwriting cost American business in 1939 an estimated total of \$80,000,000 through misunderstood or unreadable sales slips, receipts, and other records."

Is the above statement not appalling? This makes us all realize how necessary it is that every girl and boy acquire a quality of handwriting that is easily read. Clear, legible handwriting is both time saving and sight saving. It is a distinct mark of courtesy to the reader to write so that it is clearly understood.

When preparing this text, the author had in mind the various fields

of interest boys and girls of your age enjoy. The social studies which include history, geography, and civics seem to hold first interest as they provide rich fields of experience. From these sources, such information is found that will be useful to you as an adult. These sources also provide opportunities to acquire the knowledge, skills, attitudes, and interests which develop good citizenship.

As you study this text, you will find that **Your America**, with its government, resources, inventions, language, transportation and scientific discoveries, is a wonderful place in which to live. With this fertile field as a background, you will also learn the techniques used in acquiring a legible handwriting. Every page suggests procedures which guide you in your practice. Techniques used in letter formation are indicated; the salient points are also emphasized such as—size, slant, spacing, line quality, and alignment; means for comparison and measuring are also suggested.

Equipped with a basic knowledge of the subject and using it in exploring these fields of interest, you should soon learn to direct your own practice and develop into a clear legible writer.



I went to Michgan with my dad and Mr. Thomas. We caught a few faish and had lols of fun. We saw 30 deers in fields and clearings. I had of fun with my and Mr. Thomas.

From the picture above showing how you work and play, write a descriptive paragraph of your own. This will be used for future comparison, so practice it on practice paper before writing it here.

"America"

"This is America today-A country where the children play; A land of men and women free To speak their thoughts, whateer they be, Who need not fear, if voices rise The telltale tongues of tyrant spies." Edgar A. Guest

The above poem, by one of America's favorite writers, is used here through the courtesy of the author and publisher, and appears in the poem, America, published by the Reilly & Lee Co., Book Publishers, Chicago, Illinois. Copyright 1939 Edgar A. Guest.

america

This is America today-A country where the children play a land of men and women free To speak their thoughts whaleer they be Who need not fear if your voices rise

Practice the poem on other paper until each sentence is improved. If your capital letters are weak and need additional practice, this is the time to do it. Your class may wish to make up a poem of their own as a class project.

We enjoy living in a democracy. The laws made by the people are for our happiness and protection. Everyone is given an equal opportunity to make good in our country.

I W We we we were we laws

Many of us living in the U.S.A. do not realize the freedom and advantages our country offers.

In writing capital W, stop at the base line for both strokes. When writing the small w, use an extra pause at the check mark for the retrace just be-fore swinging across to connect with the e in the word we.

We enjoy living in a democracy
The laws made by the people
are for our happiness and protection
Everyone is given an equal
opportunity to make good in
our country.

I was We we were us low

You have an equal opportunity with everyone in your room to do your best on this page. List the other opportunities you have to improve your handwriting. If you need to improve the capital **e**, practice it now. Notice that center loop tips downward.

Good, rich soil is always in demand. It produces better crops and larger quantities of fruits, grains, and vegetables than poor, worn out soil.

Our soil, timber, coal, oil, iron ore, and gas help make our land rich in natural resources.

Our natural resources influence many manufacturers to locate their plants near the source of the raw material. For example—the saw mill is usually located near the forest. What other processing plants can you name that are located near their source of raw materials?

Hood, rich soil is always
in demand. It produces better
crops and larger quantities of
fruits, grains, and vegetable
than poor, worn out soil.
Our soil timber, coal, oil
iron ore, and gas help make our
land rich in natural resources

Learn to practice these words in columns as well as in sentences. The small letter **s** has a slight retrace at the top and a graceful compound curve on the down stroke. The upward stroke of the **s** is a trifle more curved than the **u**, and it extends slightly above the **u**.

Americans generally are good neighbors. We try to have friendly business relations with nearby countries. We often visit these countries to study the people and their modes of living. Review the direct oval letters—capitals O, A, and C.

We, who live in the United

t States of america, try to have

pleasant relations with our

meighbors to the north and slouth

Our government cooperates

d with border construction of bridges

Rhighways, and waterways in both

Canada and Mexico

Today, vacationing in Mexico or Canada is spoken of in many American families. Distance by air or rail seems much shorter than it did a few years ago. This friendly exchange of travel helps to promote good fellowship among the people.

## THE MAGIC MOTION OF THE CAPITAL LETTERS

helpful in learning to make the letters, O, a, C, D, E, J, S, and L.

Push-pull lines give strength, and help with P, B, and R.

With many letters, F, H, I, J, K, M, N, T, U, V, W, X, Y, and Z.

Have you seen a magician lately? When writing the capital letters there are certain motions that give us magic help. What motion will help you with capital  $\mathbf{Q}$ ? Make up your own magic motion page for the other small letters of the alphabet.

very helpful in learning to make the letters, O. a. C. D.E. & S, and L. Mille M. Push pull lines give strength, and help with P. B, and P, and Denderect ovals help us with many letters F, HD, J.

Drills will help you when you have some reason for using them. You may use them to relax, for rhythmical counting, to check your posture, to improve your touch, to get the general swing of the letter, and to gain complete confidence in your ability to use the pen. Remember, that movement is necessary for all exercise practice.

Penicillin, the wonder drug, has saved the lives of many persons stricken with blood poisoning and many other diseases.

It is a yellow-orange powder and is produced by the same type of mold which grows on bread or cheese.

Scarcely a year passes that some discovery in the drug profession is not uncovered. With penicillin, many claims were made for its powers. After years of testing, it has now found its way into the cataloged resources of the hospitals and medical profession.

Make a list of all the loop letters and drill on them.

Penicellin, the wonder drugs,

persons stricken with blood poisoning
has saved the lives of many
and many other diseases.

It is a yellow orange

powder and is produced by the
same type of mold which grows
on bread or cheese

This is a good page to review all of the upper loop letters as well as the lower loop letters. Practice these individual letters on separate paper, and then try the word in which they appear. Remember the loop letters are open and free flowing.

- 1. Adjust the instrument to suit your height. Stand back a little distance from the mouthpiece.
- Speak directly into the, mike.
- Talk clearly and naturally.
- your manuscript should be neat and well written.

It is important that we all learn to talk correctly and naturally into a microphone. Many eighth grade children go on the air during a school year. Practice all of the figures from 1 to 25. Write them in neat columns as you would for addition. Also write them horizontally.

I adjust the instrument to s your height. 2. Stand back a little distance from the mouthpiece. 3. Speak directly into the mike. 4. Talk clearly and naturally. 5. Your manuscrept should

Practice each sentence on other paper and on different days until you have mastered them. Additional suggestions you think important may be used for supplementary practice.

Can you imagine your Dad's car, your Mom's sewing machine, or even your own bike running by atomic power?

You may be the inventor behind one of these. During the atomic age many new and different things may be discovered.

Some of our finest inventions have been discovered by accident. This is the exception rather than the rule, as most of our inventions have taken years of study and experimentation. Good handwriting is not learned incidentally, but needs careful study and practice.

Can you imagine your Dad's
car, your Mon's sewing machine
or even your oun bike running
by atomic power?

You may be the inventor
behind one of these. During the
atomic age many new and
different thing may be discovered

So it is with handwriting. We do not write on a thirty degree slant just by coincidence. It has been found through daily use, study, and research, that this style of writing is the most easily acquired and read.



All the things we use have first been in the form of raw materials. If we look about our classroom, we can name many kinds of raw materials used in our furnishings.

Our classroom furnishings were not always finished products as we see them. The iron in your desk was at one time iron ore. The wood in the chairs was at one time a tree. Name the other kinds of raw materials that are used in your school room.

been in the form of row materials.

If we look about our classroom,
we can name many kinds of row
materials used in our furnishings

It is hard to realize that our writing paper may have been wood; that the glass in our ink bottles was once sand; and that our pen points were at one time iron ore.

Neat desks and neatly written papers go hand in hand. As you practice this, see if the writing on your paper is neatly arranged and if your desk is in good order.

It is hard to realize that
our writing paper may have have
been wood; that the glass in our
into bottles was once sand and
that our pan points were at me
time iron ore

List all the hump letters and tell why they are called hump letters. By omitting the picture, you will have room for an extra line of writing. The arrangement of this writing needs special attention.

Tools are necessary to convert raw materials into useful products.

Good tools and schools are an asset in learning any skill, trade, or art. The finest handwriting is written with good tools. Do you use good tools when you write? a d g g o - t d p - r s b o v w - u i w c e - n m h v x y z

What elements are alike in the groups of small letters shown together? How did the practice of this element help you write all of the letters in the group better?

Tools are necessary to convent

row materials into useful products.

Good tools and schools products are
an asset in learning any skill, traff or art

The linest handwriting is written

with good tools. Do you use good tools

when you write? a be def g h i h j l m

nop g r st we way g

Take inventory of your tools. Use a good quality of ink, a good pen, and several sheets of good paper as you practice this lesson.

What language shall I take when I go into high school next year?

French Spanish English Latin nous nuestro our noster fille muchachagirl puella et y and et garçon muchacho boy puer amis amigos friends amicus

One of the problems you will face as you prepare to enter high school is what foreign language to take. Will you study Latin, which is the foundation for several modern languages, or will it be French, Spanish, German, or some other foreign language?

Mhat language shall take when

Sgo into high School next year

French Spanish English Latin

nous mwestro girl noster

felle muchacha boy puella

et y and et

garcon muchacho our puel

It may be that you have a natural aptitude for French or Spanish and prefer to study one or the other. Discuss this with your teacher after you have practiced the words shown above. It will be fun to learn to pronounce these foreign words.

Camping brings us close to nature. We learn to recognize specimens of wild life that abound in our locality. Wild flowers and birds make interesting studies for our leisure time while camping.

What wild life characterizes your part of the country? Have you seen the bears in Yellowstone National Park, or the wild horses in Montana? It may be that certain birds or flowers are found in abundance in your state. Name them.

Camping C
Camping brings us close to nature
We learn to recognize specimens of
wild fife that abound in our locality
Wild flowers and birds make
interesting studies for our leisure time
while camping

After writing the sentences above, write the names of the birds, flowers, or animals that are most characteristic of your state.

## THE STAR-SPANGLED BANNER

One September morning in
1814 at, "dawns early light," Francis
Scott Key saw, "the broad stripes and
bright stars, thro' the perilous fight."
This inspired him to write
the song which has been our
national anthem since 1931.

8 & S & S ept. Scott Scott

This spine-tingling song was inspired during a perilous fight by the sight of our flag and victory. When practicing the capital letter 5 the use of the indirect oval often helps you to get a nice round curve at the base of the letter.

Can you write the first verse of the Star-Spangled Banner and punctuate it correctly as it was written by Francis Scott Key? Let's try it to see how many can write it from memory.

- 1. Upon arrival at the home, greet your hostess first.
- 2. Introduce your friends properly.
- 3. Make your conversation pleasant.
- 4. When invited to dinner go.
- 5. When you start to leave leave.
- 6. Say goodbye to the hostess first then to the host.

Going to parties is part of your social education. Practice the sentences, and then add to them any sentences which you think will make the outline more complete. Review the numbers, writing them in columns. Practice capital **U**.

1 Ypon arrival at the home, greet your hotess
first.
2. Interoduce your friends propertly.
3. Make your conversation pleasant.
4 When invited to dinner go
5 When you start to leave - leave
6 Say good by to the hostess first then
then to the host watch spelling

Party manners will help you to become a wanted guest. Write each of the sentences the best you can, then put into practice what you have written.

Having a hobby or being a collector is a very popular fad these days with both young and old.

Boys and girls may have their interests in collecting stamps, dolls or insects.



What is your hobby? Is it collecting stamps, making model airplanes, collecting pens and pencils or beautiful buttons? If you do not have a hobby, this would be a good time to start one. You may even decide to make good handwriting your hobby.

Naving a hoby or being a collector is a very popular fad these days with young and old

Boy and Girls may have their interests in collecting stamps dolls or insects

In the space provided, either draw or paste a picture illustrating your hobby. This is a short page, and additional writing about the hobbies of your friends may be done to supplement this lesson. Try to plan for about thirty letters to a full line of writing.

Grown-ups often collect coins, old glass, buttons, and Indian relics. Every collector takes pride in classifying and labeling his specimens.

He is neat and orderly in arranging them.

E G Ind. I I b b h h k k

The collecting of articles for a hobby is only a part of the fun. Classifying, mounting, and carefully labeling in good handwriting are definitely parts of the hobby.

Drown ups aften collect coins
old glass bullons and Indians relics
Every collector that ses periode in
classfying and labeling his specimen
He is neat and orderly in
arranging them
E I I not I b b h h b b

Dumbarton Oaks is an old estate in Washington, D. C.

It was here that representatives of the United Nations met in 1944. They proprosed a plan for an international organization to maintain peace and security through - out the world.

This page contains several long words. Pick out the long words and practice them carefully by themselves.

Make use of the pauses and rests, and work for the rhythm of each word. Are you getting your small letters uniform in size?

Dumbarton Oaks is an ald estate in Mashigton D. C. It was here that representatives of the United Nationmet in 1944. They propose a plan for an international organization to mantain peace a security through out the world

Look for the slant line in
your writing, thing run in
Look for the slant line in your writing. thing rinh in Start and end with a
curve such as we use here.
Use this dotted line to test
the spacing between words.
Test the size of your
writing like this, - a b t of a

Here is a good chance to do a little self checking on your slant, beginning and ending strokes, spacing, and size. Use one of your papers from another subject and a ruler to make these tests.

as tweet these there as the start fine in you string, the start and end with a curve truck as there as the this protect of the spacing between words Test the size of your wirting like this at the second of this page, you may direct your own practice. If you cannot do this, ask your teacher for help.

Your dictionary does things
for you, just as your schoolmates
do. Let's look up the word mellow:

1. How do you spell mellow?

2. What does mellow mean?

3. Can you divide it into syllables?

4. How do you say it correctly?

5. What language is it derived from?

After practicing the sentences above, select a new word and look it up in the dictionary. Then write about it as you have the word mellow.

Your dictionary does thing for you, just as your schoolmate do. Let's look up the word mellow.

1. How do you spell mellow?

2 What does mellow mean?

4 How do you say it correctly?

What language is it olerwed from?



Scarcely any one of the more remote sections of the world has escaped a visit by the airplane in the last few years.

This jungle scene illustrates how food and clothing may be dropped into the most obscure places. The use of the airplane for this service has made many rescues possible.

Scarcly any one of the more remote sections of the world has escaped a visit by the airplane on the last filler years use into

Planes are being used in surveying new regions where roads and new dams are being built. They aided in the survey work on the Alaskan Highway connecting the United States of America and Alaska.

U U U U.S. A. U.S. A. Alaska

Used here are several capital letters. Review all the capital letters, paying careful attention to start the cane group with a curved stroke.

Planes are being used in surveying new regions where roads and mew dams are being built They aided in the survey work on the Alaskan Highway connect ing the United States of america and alaska

Practice each of the two sentences on different days, and the capital letters of the alphabet on another day. When your writing is satisfactory, record it in your book.

In some areas, planes are used to sow seeds and spray insect poison over infested land. Fresh produce is now transported to distant markets by airplane. They sometimes help fishing fleets locate schools of fish.

Supplying fresh foods of a perishable nature to world markets has grown into a profitable business. Practice **F** and **T**. See that you have sufficient slant in the down curve.

In some areas, planes areused to sow seeds and spray in sects poison overinfested land

Fresh produce is now trans
ported to dislant markets by airplane

They sometimes help fishing fleets locate schold of fish

What types of planes are used to fly perishable food stuffs? What foods do you eat which are flown in by plane? This should make an attractive page. Watch the arrangement.

Special airplanes are at man's command everyday. They fly the sick and injured to hospitals. Quick and special service is given doctors. Very often they fly food and supplies to areas stricken by storms and floods.

How many landing fields are near your home? What kinds of planes land there? Each sentence may be practiced. on different days, and more experiences may be added to this unit.

command everyday

They fly the sick and injured

to hospitals. I wick and special service
is given dactors

Yery often they fly food and

supplies to areas stricken by storms
and floods.

Special planes for emergency service are available in many of our commercial airports. In this way, special trips may be scheduled when it is a matter of life or death, or in an emergency such as floods or fires. Here is your chance to practice capitals **V** and **Q**.

Do you know that an airplane, on regular air routes, is never
more than nine minutes from a
landing field, in our country?
Now, there are 25,000 miles
of lighted airways in our own
United States of America.
DD DD Do o N No Now Now

Why do many people say that airplane travel is safer than travel by automobile? Neatness, legibility, and page arrangement are vital factors to your progress in good handwriting.

What is the average number of small letters to the line? How many letters are you writing to the line? Are they too crowded? Test your writing and see how many letters you are using.

The American composer, Edward Mc Dowell, believed that to write music which described his country, he must love his country. In all his numbers, as in, "The Woodland Shetches," he pictured his homeland.

Practice the sentences on paper, and then circle in pencil five letters that are not your best work. Have you stopped at retraces? Are the loops full? Practice the five letters until you can make them correctly.

Edward Mc Doubl, belived that to write music which described his country, he must love his country. he all his numbers, as in, The Woodland Sketches", he pictured his homeland

To-ray machines make pictures which show doctors where the injury or illness is located. Just a few minutes is required to finish the picture. jyghh Xo-ray Xo-ray

Why does a dentist use an X-ray machine? Many children have their teeth X-rayed twice a year. It is a painless process which shows the condition of your teeth, and makes it possible for the dentist to intelligently correct any defect.

16 - ray machines make pictures which show where the injury or illness is located. Just a fiew minutes is required to finish the picture

g ry g h h He-ray He ray He-ray

Charles Wilson 345 Warren St. Oakland 7, Calif.	0
Oakland 7, Calif. Warren & (345 Warren &	St.
Circulation Manager Heading Cakland Observer Oakland 8, Calif.  Heading Cakland 7, Co	alif
Dec. 10,19-	
Circulation Manager)	
Circulation Manager ) Oakland Observer Inside Address	
Oakland 8, Calif.	
Dear Sir, Greeting	

This is a letter applying for a newspaper route. You may wish to use the name of someone you know. Study the parts of the letter and its arrangement. Practice the heading, inside address, and greeting on loose paper.

Circulation Manager Dec. 10 1918

Cakland & Calif

Cakland & Calif

Dear Sir

Practice the heading of the letter on practice paper before putting it in this book. The envelope should not be addressed in this small size. Practice the return address and the address of the envelope in your natural size.

Message	I wish to ap	iply for a
paper	route near m	iply for a my home. I am
inth	he eighth grad	e and have
helper	d a friend on	his morning
route	. My school u	vill give me
awa	rking permi	t
Message	Would you.	like to see me
	sour office?	
Waite this are		Charles Wilson. Signature

Write this message on ruled paper first. Use your natural size. How well can you write your signature? If you have space, use a closing phrase and your signature.

Study the parts of the letter and write the message on this page. Bring some unruled paper and envelopes from home and write a letter of application for a position to someone you know. What other greetings and closings are suitable

for business letters?

To be successful in any line of work, you will want to set up standards for personality and personal appearance that you wish to maintain.

These are very important steps toward your success.

How well can you write this page? It should be one of your best.					
		,			

YOUR FUTURE AND YOU

"It is too early to think of my future," you may say; but who doesn't make plans for a journey and do some planning long before the trip actually begins.



This writing was done by an eighth grade girl near the middle of the term. Can you write as well as she did?

OUR CURSIVE ALPHABET OF CAPITALS, SMALL LETTERS, AND FIGURES.

Aa Bb Cc Dd Ee Ff Ig Hh Ji Jj Kk Ll Mm Nn Oo Pp 2g Rr Ss It Un Vv Ww Yox 12345678910 Yy Zz - ÷ = + X=

OUR PRINT WRITING ALPHABET FOR USE IN MAKING CHARTS AND POSTERS.

ABCDEFGHIJKLMNOPQR STUVWXYZabcdefghijkIm nopqrstuvwxyz 12345678910

The Zaner-Bloser Company

Columbus 8, Ohio

